

How to apply

1. Eligible applicants have to apply through online application form as provided on the website www.npcilcareers.co.in only. The applicants are required to upload scanned copies of the documents related to educational qualification and experience under the links provided in online application form. Last date for receipt of online application is **07/03/2022 (1700 Hrs)**.

The online registration will commence from **15/02/2022** at 10:00 hrs and will end on **07/03/2022** at 17:00 hrs.

2. The cutoff date for reckoning the Maximum Age Limit and Experience is the last date of submission of online application i.e. **07/03/2022**.
3. The applicant(s) working in Government/Semi-Government/PSU(s)/Autonomous bodies should produce **NOC (No Objection Certificate)** issued by his/her employer at the time of interview without which he/she shall not be allowed to appear for the interview.
4. Applicants are required to upload the self attested copies of the documents/certificates in support of qualification and experience mentioned in the online application in PDF file. Separate link is provided for uploading documents/certificates in support of qualification and experience in separate PDF file with size not more than 1 MB and in the order as follows:
 - a) Date of Birth Proof : Xth Std. Passing Certificate indicating Date of Birth OR School Leaving Certificate
 - a) Educational qualification/mark sheets
 - b) Experience certificate/s in chronological order
 - c) Annual Turnover Certificate wherever applicable
5. Applicants from Private Sector must upload, in addition to the above, the following documents along with the applications form :
 - (a) Annual Reports of the Company, in which currently working, for the 3 financial years preceding the calendar year in which the post is advertised (please provide URL or attach/enclose copies);
 - (b) Whether the company is listed or not; if yes, the documentary proof (please provide URL or attach/enclose copies);
 - (c) Details of relevant jobs handled in the past.