

ELIGIBILITY CRITERIA :**Educational Qualification & Experience :**

Sl No	Name of the Post	Educational Qualifications, Experience & other criteria
1.	Assistant Grade-1 (HR)	Any Bachelor's Degree with minimum 50% marks in aggregate from a recognized University/Institution.
2.	Assistant Grade-1 (F&A)	
3.	Assistant Grade-1 (C&MM)	

Note:

- As regards the qualification criteria, minimum qualification prescribed for recruitment has to be fulfilled. Any other qualification including higher qualification over and above the minimum qualification will not disqualify the candidate. However, only the prescribed minimum qualification will be considered.
- Candidates must have already passed the qualifying examination as on the last date of submission of online application. Candidates who have appeared for the qualifying examination but whose results are not declared by the crucial last date for submitting online application, are not eligible.
- In case of educational qualification, in addition to an institute being approved by UGC/AICTE, the particular Degree awarded by that institute is also required to be an approved Degree by UGC/AICTE.
- Internal candidates may please refer to the Internal Circular before applying. Interested & eligible serving employees of NPCIL after applying online are required to take the print out of online application form and send it through proper channel.
- For all the above posts, candidates should preferably be proficient in working with computers and have exposure in handling software packages like Windows, MS Office, etc.

Age Limit & Relaxation in upper age limit :

Age as on the last date of receipt of online application i.e. 25/06/2024.

Sl. No	Name of Post	Age Limit as on Closing Date i.e. 25/06/2024
1	Assistant Grade-1 (HR)	21 to 28 years
2	Assistant Grade-1 (F&A)	
3	Assistant Grade-1 (C&MM)	

Relaxation in upper age limit :

Sl. No	Category	Age relaxation
1.	Scheduled Caste/Scheduled Tribe	05 years
2.	Other Backward Classes (Non Creamy Layer)	03 years

3.	Persons with Benchmark Disability (PwBD) – UR	10 years
4.	Persons with Benchmark Disability (PwBD) – EWS	10 years
5.	Persons with Benchmark Disability (PwBD) - Scheduled Caste/Scheduled Tribe	15 years
6.	Persons with Benchmark Disability (PwBD) - Other Backward Class (Non Creamy layer)	13 years
7.	Dependents of those who died in riots of 1984 (Dep 1984)	5 years
8.	Dependents of Defence Persons Killed in Action (DODPKIA)	5 years
9.	Ex-servicemen (after deduction of the military service rendered from the actual age as on the closing date)	3 years
10	Widows, divorced women and women judicially separated from their husbands and who are not remarried (Only on production of certified copy of the judgement / decree of the appropriate Court to prove that the fact of divorce or the judicial separation).	Up to the age of 35 years
11	Widows, divorced women and women judicially separated from their husbands and who are not remarried (Only on production of certified copy of the judgement / decree of the appropriate Court to prove that the fact of divorce or the judicial separation) (Scheduled Castes and Scheduled Tribes)	up to the age of 40 years
12	Additional relaxation in prescribed age limit commensurate with experience of working with NPCIL on Contract/Fixed Term Appointment basis, subject to a maximum of 5 years will be given	

Note :

- i. In case applicant is eligible for age relaxation in more than one category, the age relaxation will be on cumulative basis with any of the remaining categories for which age relaxation is permitted as mentioned above, subject to a maximum of 56 years.
- ii. There is no age limit for employees serving in NPCIL who otherwise fulfill the prescribed criteria.
- iii. Reserved Category applicants applying against unreserved posts meeting all the criteria prescribed for unreserved applicants will not be considered for any relaxation / concession at any stage in the entire recruitment process.
- iv. SC/ST/OBC (Non Creamy Layer)/Economically Weaker Section (EWS)/PwBD candidates must produce caste /category/ Income & Asset certificate, as per the format prescribed by the Government of India.
- v. Relaxation & concessions for EWS/SC/ST/OBC(NCL)/PwBDs will be provided as per Government of India orders issued from time to time.
- vi. The age concession to PwBDs shall be admissible irrespective of the fact whether the post is reserved for PwBD or not, provided the post is identified suitable for the relevant category of disability.
- vii. The OBC applicants have to indicate their status as “Creamy Layer” or “Non Creamy Layer” as the case may be while filling online application. The applicants who belong to “Creamy Layer” are not entitled for relaxations & concessions admissible to OBC (Non Creamy Layer) Category. The OBC (Non Creamy Layer) applicants are required to submit requisite certificate in the format prescribed by Government of India, from a Competent Authority issued on or after **1/4/2024**.

The crucial date for determining the OBC non-creamy layer status will be the date prior to the date of Skill Test/Document verification. Further, OBC applicants, if called for Skill Test/Document verification will have to give an undertaking indicating that they belong to OBC (Non Creamy Layer) Category at the time of reporting for Skill Test/Document verification.

- viii. The EWS applicants are required to submit Income and Asset certificate (I&AC) in the format prescribed by Government of India, from a Competent Authority valid for the year 2024-25. The EWS status as on the date, prior to the date of Skill Test/Document verification for this advertisement shall only be considered for availing the reservation benefits, if eligible. The prescribed format can be downloaded from www.npcilcareers.co.in.
